

**ENVIRONMENT PORTFOLIO
REVENUE BUDGET 2008/09**

SUMMARY

2006/07 Actual	2007/08 Original Estimate	2007/08 Revised Estimate	Cost Centre	2008/09 Original Estimate	2009/10 Projection	2010/11 Projection
£	£	£		£	£	£
4,445,864	5,197,910	5,321,890	Environmental Services Unit	5,508,830	5,546,560	5,610,830
156,386	159,250	221,990	Environmental Strategy	189,100	182,680	186,620
0	0	0	Vehicle Revenue Account	0	0	0
538,563	510,450	475,380	Appropriation to/from(-) Reserves	890,050	915,290	937,790
5,140,813	5,867,610	6,019,260	GF Net Expenditure	6,587,980	6,644,530	6,735,240
			Subjective Analysis			
3,080,831	3,326,910	3,363,830	Employees	3,468,300	3,546,570	3,609,880 (1)
126,353	123,260	123,230	Premises	121,440	90,540	90,540
950,723	1,116,280	1,157,000	Supplies & Services	1,194,790	1,183,610	1,183,680
901,046	1,050,700	1,038,070	Transport	511,420	515,020	515,020
3,397	5,410	5,410	Transfer Payments	5,410	5,410	5,410
538,563	510,450	475,380	Appropriation to/from(-) Reserves	890,050	915,290	937,790
5,600,913	6,133,010	6,162,920	Total Controllable Expenditure	6,191,410	6,256,440	6,342,320
396,762	397,990	397,990	Employees	417,550	428,090	438,900
78,717	86,140	116,210	Premises	77,020	79,320	81,700
1,323	1,480	1,490	Supplies & Services	1,540	1,560	1,580
0	0	0	Transport	585,620	604,320	619,450
715,108	845,540	846,520	Support Services	946,190	971,020	996,550
11,650	3,340	3,520	Service Management	3,560	3,640	3,740
524,597	599,150	688,330	Capital Charges	706,770	706,770	706,770
1,728,157	1,933,640	2,054,060	Total Additional Expenditure	2,738,250	2,794,720	2,848,690
7,329,070	8,066,650	8,216,980	Total Expenditure	8,929,660	9,051,160	9,191,010
			Less Income			
127,114	0	1,760	Government Grants	0	0	0
539,433	559,290	542,920	Other Income	635,410	652,910	652,910
856,942	953,900	963,340	Sales, Fees & Charges	999,560	1,032,540	1,066,850
643,768	664,850	668,700	Internal Recharges	685,710	700,180	715,010
21,000	21,000	21,000	Internal Capital Recharges	21,000	21,000	21,000
5,140,813	5,867,610	6,019,260	Net Expenditure	6,587,980	6,644,530	6,735,240

(1) Full Time Equivalents

The Employees cost relates to the following number of full time equivalent employees:
147.17 at OE 07/08, 148.56 at RE 07/08 and 151.31 at OE 08/09.

ENVIRONMENTAL HEALTH PORTFOLIO

ENVIRONMENT BUSINESS UNIT

Appendix A

Major Variances between 2007/08 Original Estimates & Revised Estimates

	£	
Revised Estimate 2007/08	6,019,260	
Original Estimate 2007/08	5,867,610	
	<u>Increase/Decrease(-) in Net Expenditure</u>	
	<u>151,650</u>	
<i>Note: Numbers against items indicate items that are linked</i>		
Explained by :		
<u>CONTROLLABLE EXPENDITURE</u>	£'000	£'000
Employee Costs		
Vacancy Provision	26	
Street Cleansing budget omitted from OE 07/08	19	
1) Delayed appointment of temp recycling support - funded from res	-23	
2) Environmental Projects contract extension - funded from reserve	12	
Overtime and standby for flooding	12	
3) Decreased Winter Maintenance expenditure - offset by income	-11	
Decreased Environmental Strategy salaries	-9	
Temporary Staff	8	
Other Small Variances	3	
Supplies & Services Costs		
4) Lightbulbs for Recycling - funded by Environmental Initiatives Fund	25	
Decreased Recycling Gate Fees	-14	
Street Cleansing gumbusting - omitted from OE 07/08	12	
Cost of sandbags for flooding	9	
5) Environmental Strategy costs - offset by additional income	5	
6) Street Cleansing ENCAMS subscription - funded from reserve	5	
7) Car Share Scheme - funded from reserve	3	
Decreased purchases of garden waste sacks	-3	
Other Small Variances	-1	
Transport Costs		
Overstatement of Street Cleansing CTO charge at OE 07/08	-15	
Hire of vehicles	10	
Decreased Abandoned Vehicles costs	-4	
Fuel	-4	
Appropriations to/from Reserves		
4) Lightbulbs for recycling - from Environmental Initiatives Fund	-25	
1) Reduced appn for temp recycling support - appointment delayed	23	
8) Environmental Projects - funding moved from external income	-13	
2) Environmental Projects - contract extension	-12	
6) Street Cleansing ENCAMS subscription	-5	
7) Car Share Scheme	-3	30
<u>INCOME</u>		
Increased Recycling sales of materials	-38	
8) Grant for Environmental Projects - moved to appropriation from res	13	
Third party insurance pay out for recycling	-12	
Loss of refuse contract for Pateley Bridge	11	
3) Decreased Winter Mtce income - offset by reduced expenditure	11	
Decreased Pest Control Income	8	
Decreased Internal Recharges	6	
5) Various contributions to Env Strategy - offset by expenditure	-5	
Decreased Recycling Credits	5	
Other Small Variances	2	1
<u>ADDITIONAL EXPENDITURE</u>		
Increased Capital Charges	89	
Increased Building Management Charges	30	
Increased Environmental Services Support Unit Charges	10	
Decreased Access to Services Charges	-7	
Decreases in Other Support Charges	-2	120
	<u>2</u>	<u>151</u>

ENVIRONMENTAL HEALTH PORTFOLIO
ENVIRONMENT BUSINESS UNIT

Appendix A

Major Variances between 2007/08 and 2008/09 Original Estimates

	£	
Original Estimate 2008/09	6,587,980	
Original Estimate 2007/08	5,867,610	
Increase/Decrease(-) in Net Expenditure	720,370	
<i>Note: Numbers against items indicate items that are linked</i>		
Explained by :		
<u>CONTROLLABLE EXPENDITURE</u>	£'000	£'000
Employee Costs		
Costs for new recycling schemes	93	
Pay Award 2.5%	80	
Removal of one-off growth for schemes new in 07/08	-21	
Street Cleansing budget omitted from OE 07/08	19	
1) Environmental Projects - project finishing in 08/09	-17	
2) Decreased Winter Maintenance expenditure - offset by income	-11	
Other Small Variances	-2	
Premises Costs		
Small Variances	-2	
Supplies & Services Costs		
3) Increased Trade Waste disposal charges - offset by income	53	
Costs associated with new green waste recycling scheme	41	
Removal of one-off growth for schemes new in 07/08	-16	
Decreased Recycling Gate Fees	-14	
Street Cleansing gumbusting - omitted from OE 07/08	12	
Decreased purchases of garden waste sacks	-3	
4) Car Share Scheme - funded from reserve	-1	
Other Small Variances	6	
Transport Costs		
5) Central Transport Recharges moved to Additional Expenditure	-550	
Increased Fuel costs - including £11k for new recycling scheme	30	
Overstatement of Street Cleansing CTO charge at OE 07/08	-15	
Decreased Abandoned Vehicles costs	-4	
Appropriations to/from Reserves		
Increased appropriation for Vehicle Purchases charged to revenue	307	
Appropriation to reserve for WPEG grant now coming in via RSG	68	
1) Environmental Projects - project finishing in 08/09	9	
1) Environmental Projects - funding moved from external income	-5	
4) Car Share Scheme	1	58
<u>INCOME</u>		
Increased Recycling Credits - includes -£75k for new schemes	-89	
3) Increased Trade Waste bulk refuse container removal	-53	
Increased Recycling Sales of Materials	-38	
1) Grant for Environmental Projects - £8k removed and £5k moved to appropriation from res	13	
Decreased Pest Control Income	12	
Loss of refuse contract for Pateley Bridge	11	
2) Decreased Winter Mtce income - offset by reduced expenditure	11	
6) Increased salary recharge from refuse to trade waste & recycling	-10	-143
<u>ADDITIONAL EXPENDITURE</u>		
5) Central Transport Recharges moved from Controllable Expenditure	550	
Increased Capital Charges - includes £72k for new recycling scheme	107	
Increased Environmental Services Support Unit Charges	90	
Increased CTO charges - includes £20k for new schemes	35	
Increased Community Services Business Support Charges	19	
6) Increased salary recharge from refuse to trade waste & recycling	10	
Increased Insurance Charges	10	
Decreased Building Management Charges	-9	
Decreased Access to Services Charges	-7	805
	720	720

**ENVIRONMENT PORTFOLIO
RECHARGEABLE ACCOUNTS**

Business Unit: Environment

2007/08 Original Estimate	2007/08 Revised Estimate	Cost Centre	2008/09 Original Estimate		
			Gross Expenditure	Gross Income	Net Expenditure
£	£		£		£
		Service Management & Support Services			
829,070	859,000	Environmental Services Support	927,380	0	927,380
829,070	859,000		927,380	0	927,380
-829,070	-859,000	Recharges to Services	0	927,380	-927,380
0	0	Net Expenditure	927,380	927,380	0
		Subjective Analysis			
435,900	460,420	Employees	452,940	(1)	
8,680	7,880	Supplies & Services	7,870		
4,700	5,510	Transport	5,510		
449,280	473,810	Total Controllable Expenditure	466,320		
10,000	10,100	Premises	6,830		
9,250	8,160	Supplies & Services	8,510		
342,030	347,340	Support Services	425,980		
17,190	18,270	Service Management	18,420		
1,320	1,320	Capital Charges	1,320		
379,790	385,190	Total Additional Expenditure	461,060		
829,070	859,000	Total Expenditure	927,380		
		Less Income			
		Internal Recharges			
776,010	786,280	Environment	866,030		
52,290	49,090	Transport	55,270		
770	6,030	Corporate Projects	6,080		
0	17,600	Financial Management (MFI)	0		
829,070	859,000	Income	927,380		
0	0	Net Expenditure	0		

(1) Full Time Equivalents

The Employees cost relates to the following number of full time equivalent employees:
13.00 at OE 07/08, 13.91 at RE 07/08 and 13.00 at OE 08/09.

ENVIRONMENTAL HEALTH PORTFOLIO
ENVIRONMENT BUSINESS UNIT
Environmental Services Unit Rechargeable Account

Major Variances between 2007/08 Original Estimates & Revised Estimates

	£	
Revised Estimate 2007/08	859,000	
Original Estimate 2007/08	829,070	
Increase/Decrease(-) in Recharges to Services	<u>29,930</u>	
Explained by :		
<u>CONTROLLABLE EXPENDITURE</u>	£'000	£'000
Employee Costs		
Temporary support - funded from reserves (via recharge to MFI)	18	
Vacancy provision	4	
Increase in temporary staff costs	2	
Increments	1	
Supplies & Services Costs		
Various	-1	
Transport Costs		
Increased Car Allowances	<u>1</u>	25
<u>ADDITIONAL EXPENDITURE</u>		
Increased Support Charges	<u>5</u>	5
Increase in Recharges to Services		<u><u>30</u></u>

ENVIRONMENTAL HEALTH PORTFOLIO

Environment Business Unit
Environmental Services Unit Rechargeable Account

Major Variances between 2007/08 & 2008/09 Original Estimates

Original Estimate 2008/09		£	
			927,380
Original Estimate 2007/08			<u>829,070</u>
	Increase/Decrease(-) in Recharges to Services		<u>98,310</u>
Explained by :			
<u>CONTROLLABLE EXPENDITURE</u>	£'000		£'000
Employee Costs			
Pay award 2.5%	11		
Increments	6		
Supplies & Services Costs			
Various	-1		
Transport Costs			
Increased Car Allowances	<u>1</u>		17
<u>ADDITIONAL EXPENDITURE</u>			
Increased Support Charges	84		
Decreased Building Management Charges	<u>-3</u>		81
Increase in Recharges to Services			<u><u>98</u></u>

**ENVIRONMENT PORTFOLIO
RECHARGEABLE ACCOUNTS**

Business Unit: Environment

2007/08 Original Estimate	2007/08 Revised Estimate	Cost Centre	2008/09 Original Estimate		
			Gross Expenditure	Gross Income	Net Expenditure
£	£		£		£
		Service Management & Support Services			
810,760	802,740	Central Transport Organisation	869,140	14,940	854,200
810,760	802,740		869,140	14,940	854,200
-810,760	-802,740	Recharges to Services	0	854,200	-854,200
0	0	Net Expenditure	869,140	869,140	0
		Subjective Analysis			
265,190	268,720	Employees	271,890	(1)	
6,270	6,270	Premises	6,270		
31,560	31,560	Supplies & Services	31,560		
419,800	419,840	Transport	450,110		
722,820	726,390	Total Controllable Expenditure	759,830		
37,730	38,350	Premises	43,830		
52,290	49,090	Support Services	55,270		
12,910	12,090	Capital Charges	10,210		
102,930	99,530	Total Additional Expenditure	109,310		
825,750	825,920	Total Expenditure	869,140		
		Less Income			
14,990	22,530	Sales, Fees & Charges	14,290		
0	650	Other Income	650		
810,760	802,740	Internal Recharges	854,200		
825,750	825,920	Income	869,140		
0	0	Net Expenditure	0		

(1) Full Time Equivalent

The Employees cost relates to the following number of full time equivalent employees:
10.54 at OE 07/08, 10.54 at RE 07/08 and 10.54 at OE 08/09.

ENVIRONMENT PORTFOLIO
Environment Business Unit
Central Transport Organisation

Major Variances between 2007/08 Original Estimates & Revised Estimates

		£
Revised Estimate 2007/08		802,740
Original Estimate 2007/08		<u>810,760</u>
Increase/Decrease(-) in Recharges to Services		<u><u>-8,020</u></u>
Explained by :		
<u>CONTROLLABLE EXPENDITURE</u>	£'000	£'000
Employee Costs		
Vacancy Provision	<u>3</u>	3
<u>INCOME</u>		
Increased MOT testing income	<u>-8</u>	-8
<u>ADDITIONAL EXPENDITURE</u>		
Decreased Support Charges	<u>-3</u>	-3
Decrease in Recharges to Services		<u><u>-8</u></u>

ENVIRONMENT PORTFOLIO
Environment Business Unit
Central Transport Organisation

Major Variances between 2007/08 & 2008/09 Original Estimates

Original Estimate 2008/09		£	
Original Estimate 2007/08		854,200	
		<u>810,760</u>	
	Increase/Decrease(-) in Recharges to Services	<u>43,440</u>	
Explained by :			
<u>CONTROLLABLE EXPENDITURE</u>	£'000		£'000
Employee Costs			
Pay award 2.5%	7		
Transport Costs			
Parts/maintenance costs for new recycling schemes	21		
Increased Insurance Charges	<u>9</u>		37
<u>ADDITIONAL EXPENDITURE</u>			
Increased Building Management Charges	6		
Increased Support Charges	3		
Decreased Capital Charges	<u>-3</u>		6
Increase in Recharges to Services			<u><u>43</u></u>

RESERVE REVIEW FORM

RESERVE NAME: Vehicle Reserve	LEDGER CODE: E29 9R43
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RESERVE TYPE: Earmarked

(eg Business Unit/DSO/Earmarked/AMRA)

BALANCE 23/11/07:	106,447.45
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REVIEWED BY:

DATE:

PURPOSE OF RESERVE:

To support the annual vehicle replacement programme.

HOW/WHEN RESERVE CAN BE USED:

When the necessary vehicle replacements are established by the Transport Manager and approved by the Cabinet Member.

The reserve can be drawn on to support the revenue base budget for vehicle replacements should the base budget, to fund the necessary replacements, be insufficient.

PROCEDURE FOR RESERVE'S MANAGEMENT & CONTROL:

Accountancy ensures that all expected transfers to/from the reserve are made in the final accounts.

REVIEW PROCEDURE/TIMING:

Annually by relevant departmental officer at Final Accounts

Annually by Accountancy Manager at Final Accounts

Annually at Estimates time by Head of Financial Management (Revenue Reserves)
or Accountancy Manager (AMRA)

Other information:(if any)

ACCOUNTANCY MANAGER:

DATE:

BUDGETED:

2007/08 RE	152,070
2008/09 OE	-34,070
BALANCE	224,447.45

RESERVE REVIEW FORM

RESERVE NAME: Central Transport Reserve	LEDGER CODE: E38 9R43
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RESERVE TYPE: Earmarked
(eg Business Unit/DSO/Earmarked/AMRA)

BALANCE 23/11/07: 6,874.97

REVIEWED BY:

DATE:

PURPOSE OF RESERVE:

Holds year end surpluses made by the Central Transport Organisation.
To cushion the impact of unexpected events, emergencies within the CTO and to cover any losses made by the CTO.

HOW/WHEN RESERVE CAN BE USED:

The reserve can be used to cover any losses made by the CTO and cushion unexpected events and emergencies within the CTO.

PROCEDURE FOR RESERVE'S MANAGEMENT & CONTROL:

Accountancy ensures that all expected transfers to/from the reserve are made in the final accounts.
Accountancy calculates the year end underspends and actions the transfer to the reserve.

REVIEW PROCEDURE/TIMING:

Annually by relevant departmental officer at Final Accounts

Annually by Accountancy Manager at Final Accounts

Annually at Estimates time by Head of Financial Management (Revenue Reserves)
or Accountancy Manager (AMRA)

Other information:(if any)

ACCOUNTANCY MANAGER:

DATE:

BUDGETED USE:

2007/08 RE	0
2008/09 OE	0
BALANCE	6,874.97

RESOURCE REALLOCATION PROPOSAL – PRO FORMA

Department: Community Services		Ref:	
Business Unit: Environment			
Brief description of Proposal: Expansion of dry recyclables collections to remainder of district			
Type of Expenditure: (see Notes)		Please Tick	
One-Off		<input checked="" type="checkbox"/>	
One-Off with Annual Revenue Cost		<input checked="" type="checkbox"/>	
Two or more years		<input type="checkbox"/>	
Ongoing		<input checked="" type="checkbox"/>	
Cost: (see notes)			
	Gross Cost £	Related Savings £	Net Cost £
Year 1	106,985		
Year 2	73,400		
Year 3	73,400		
Year 4	73,400		
Year 5	73,400		
Maximum Full Year Cost	106,985		
Reason for Request: Please identify reason for proposal (as per categories identified in Chief Executive's report to Cabinet – Spending Priorities: Review, as amended by memorandum Corporate Allocation of Resources: Budget Growth dated 24 September 2003)			
Within agreed Medium Term Financial Strategy		Please Tick	
Legally unavoidable		<input checked="" type="checkbox"/>	
Self-financing		<input checked="" type="checkbox"/>	
Supported by equivalent savings		<input type="checkbox"/>	
Detail: Please provide a detailed description of the proposal			
1. Expansion of kerbside multi-materials scheme 1 st year costs include £55,000 of capital costs and 6 months revenue costs; Yr2 onwards includes full year revenue costs and includes additional £8000 per annum for additional expansion. £10,000 per to improve recycling collections at Christmas and Easter.			
It is proposed that the expansion is funded by the Waste Performance Grant 2008/09			

Links: Please provide details of how the proposal links to the following

Corporate Objectives (Strategic Plan)

Caring for the Environment; Increase the amount of waste recycled (Corporate Service Action 1.1)

Corporate Improvement Plan

N/a

Service Strategy

See above

Compensating Savings/Service Cuts: Please provide details of how the proposal will be funded

This is pure growth which will ensure the Council meets its obligations to increase diversion of waste (including the LAA & NYWM Strategy targets) and meet legislative requirements for kerbside recycling.

Service Impact: On the basis no growth will be approved, please provide a detailed analysis of the impact on the Service which would result from the failure to approve the proposal

1. Failure to meet LAA targets
2. Failure to contribute to agreed NYWM Strategy targets
3. Impact on NYCC waste diversion targets which may result in Council Tax increases.

Alternatives: Please identify alternatives which have been considered and reasons why these have been rejected

1. Not to continue to expand multi materials collection scheme, rejected as unable to achieve higher diversion targets without further expansion programme.

Approved by CMT:

Minute No:

Date:

YES/NO

RESOURCE REALLOCATION PROPOSAL – PRO FORMA

Department: DCS		Ref:	
Business Unit: Environment			
Brief description of Proposal: Project Team (temporary) to implement alternate week collections			
Type of Expenditure: (see Notes)		Please Tick	
One-Off		<input checked="" type="checkbox"/>	
One-Off with Annual Revenue Cost		<input type="checkbox"/>	
Two or more years		<input type="checkbox"/>	
Ongoing		<input type="checkbox"/>	
Cost: (see notes)			
	Gross Cost £	Related Savings £	Net Cost £
Year 1	90,000		
Year 2			
Year 3			
Year 4			
Year 5			
Maximum Full Year Cost	90,000		
Reason for Request: Please identify reason for proposal (as per categories identified in Chief Executive's report to Cabinet – Spending Priorities: Review, as amended by memorandum Corporate Allocation of Resources: Budget Growth dated 24 September 2003)			
Within agreed Medium Term Financial Strategy		<input checked="" type="checkbox"/>	
Legally unavoidable		<input checked="" type="checkbox"/>	
Self-financing		<input type="checkbox"/>	
Supported by equivalent savings		<input type="checkbox"/>	
Detail: Please provide a detailed description of the proposal			
To fund project development work prior to implementing alternate weekly collections. The project will work on a more detailed specification and review the potential for future year savings based on the alternative method being implemented.			
It is proposed that £90k is funded from the Environmental Initiatives Fund (EIF).			
Links: Please provide details of how the proposal links to the following			

Corporate Objectives (Strategic Plan)

Caring for the Environment: Increase the amount of waste recycled (Corporate Service Action 1.1)

Corporate Improvement Plan

N/a

Service Strategy

See above

Compensating Savings/Service Cuts: Please provide details of how the proposal will be funded

This growth for a fixed period of time, which will provide dedicated resources to plan for the implementation of alternate weekly collections.

Service Impact: On the basis no growth will be approved, please provide a detailed

analysis of the impact on the Service which would result from the failure to approve the proposal

1. Failure to meet LAA targets
2. Failure to contribute to agreed NYWM Strategy targets
3. Impact on NYCC waste diversion targets which may result in Council tax increases.

Alternatives: Please identify alternatives which have been considered and reasons why these have been rejected

1. Continue with current expansion – rejected as 40% + recycling cannot be achieved using weekly residual waste collection, and is therefore inherently inefficient.

Approved by CMT:

Minute No:

Date:

YES/NO